

TIMESHEET

T20141117070663

File name: Timesheet_20141117
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Service provider: **Freelance Consultant**
 E-mail: **FC@mobilelifedesign.com**
 Company:

=> Project: Project Process Improvement
 => Client: Insurance XYZ
 => Contract No: CONTR99999

WORKING DAY	STARTS	ENDS	BREAK	NET (HH:MM)	ACTIVITIES AND WORKS DONE
>>> 2014.CW41					SUM: 40,00 hrs (5,0 days)
2014.10.06	10:00	19:00	01:00	8:00	Setup engagement & confirm objective
2014.10.07	07:30	16:30	01:00	8:00	Manage expectations & define commitments
2014.10.08	07:30	16:00	00:30	8:00	Build conceptual framework project activities/resources
2014.10.09	07:30	17:30	01:00	9:00	Create work plans
2014.10.10	07:30	15:00	00:30	7:00	Build conceptual framework project activities/resources
>>> 2014.CW42					SUM: 40,00 hrs (5,0 days)
2014.10.13	08:30	18:30	02:00	8:00	Build conceptual framework project activities/resources
2014.10.14	07:30	16:30	01:00	8:00	Build conceptual framework project activities/resources
2014.10.15	07:30	15:30	00:00	8:00	Gather check and summarize data
2014.10.16	07:30	16:30	01:00	8:00	Gather check and summarize data
2014.10.17	07:30	17:30	02:00	8:00	Gather check and summarize data
>>> 2014.CW43					SUM: 40,00 hrs (5,0 days)
2014.10.20	07:30	16:30	01:00	8:00	Gather check and summarize data
2014.10.21	07:30	16:30	01:00	8:00	Gather check and summarize data
2014.10.22	07:30	16:30	01:00	8:00	Gather check and summarize data
2014.10.23	07:30	16:30	01:00	8:00	Gather check and summarize data
2014.10.24	07:30	16:30	01:00	8:00	Gather check and summarize data
>>> 2014.CW44					SUM: 40,00 hrs (5,0 days)
2014.10.27	10:30	19:30	01:00	8:00	Build initial storyboard & refine key message
2014.10.28	07:30	16:30	01:00	8:00	Build initial storyboard & refine key message
2014.10.29	07:30	16:30	01:00	8:00	Analyze data draw conclusions and refine key message
2014.10.30	07:30	16:30	01:00	8:00	Gather check and summarize data
2014.10.31	07:30	16:30	01:00	8:00	Gather check and summarize data
TOTAL WORKING HOURS				160:00	160,00 hrs (20,0 days)
CHARGEABLE				160:00	160,00 hrs (20,0 days)
BILLABLE				160:00	160,00 hrs (20,0 days)

Duty manager

Date and signing
