

工作时间表

T20141118050938

文件: Timesheet_20141118
制作时间: MobilePM - 2014-11-18 14:08:58

工作人: **Freelance Consultant**
电子邮件: **FC@mobilelifedesign.com**
公司:

=> 项目: Project Process Improvement
=> 客户: Insurance XYZ
=> 合同: CONTR99999

| 工作日 | 开始 | 结束 | 休息 | 工作时数(HH:M) | 工作以及完成的任务 |
|-------------------------------|-------|-------|-------|---------------|---|
| >>> 2014.CW41 | | | | | 合计: 40,00 hrs (5,0 days) |
| 2014.10.06 | 10:00 | 19:00 | 01:00 | 8:00 | Setup engagement & confirm objective |
| 2014.10.07 | 07:30 | 16:30 | 01:00 | 8:00 | Manage expectations & define commitments |
| 2014.10.08 | 07:30 | 16:00 | 00:30 | 8:00 | Build conceptual framework project activities/resources |
| 2014.10.09 | 07:30 | 17:30 | 01:00 | 9:00 | Create work plans |
| 2014.10.10 | 07:30 | 15:00 | 00:30 | 7:00 | Build conceptual framework project activities/resources |
| >>> 2014.CW42 | | | | | 合计: 40,00 hrs (5,0 days) |
| 2014.10.13 | 08:30 | 18:30 | 02:00 | 8:00 | Build conceptual framework project activities/resources |
| 2014.10.14 | 07:30 | 16:30 | 01:00 | 8:00 | Build conceptual framework project activities/resources |
| 2014.10.15 | 07:30 | 15:30 | 00:00 | 8:00 | Gather check and summarize data |
| 2014.10.16 | 07:30 | 16:30 | 01:00 | 8:00 | Gather check and summarize data |
| 2014.10.17 | 07:30 | 17:30 | 02:00 | 8:00 | Gather check and summarize data |
| >>> 2014.CW43 | | | | | 合计: 40,00 hrs (5,0 days) |
| 2014.10.20 | 07:30 | 16:30 | 01:00 | 8:00 | Gather check and summarize data |
| 2014.10.21 | 07:30 | 16:30 | 01:00 | 8:00 | Gather check and summarize data |
| 2014.10.22 | 07:30 | 16:30 | 01:00 | 8:00 | Gather check and summarize data |
| 2014.10.23 | 07:30 | 16:30 | 01:00 | 8:00 | Gather check and summarize data |
| 2014.10.24 | 07:30 | 16:30 | 01:00 | 8:00 | Gather check and summarize data |
| >>> 2014.CW44 | | | | | 合计: 40,00 hrs (5,0 days) |
| 2014.10.27 | 10:30 | 19:30 | 01:00 | 8:00 | Build initial storyboard & refine key message |
| 2014.10.28 | 07:30 | 16:30 | 01:00 | 8:00 | Build initial storyboard & refine key message |
| 2014.10.29 | 07:30 | 16:30 | 01:00 | 8:00 | Analyze data draw conclusions & refine key message |
| 2014.10.30 | 07:30 | 16:30 | 01:00 | 8:00 | Gather check and summarize data |
| 2014.10.31 | 07:30 | 16:30 | 01:00 | 8:00 | Gather check and summarize data |
| 总工作时数 | | | | 160:00 | 160,00 hrs (20,0 days) |
| 有效工作时数 | | | | 160:00 | 160,00 hrs (20,0 days) |
| 收费工作时数 | | | | 160:00 | 160,00 hrs (20,0 days) |

负责人

日期及签字
